

City of Phoenix Aviation Department Rules & Regulations

Number: 05-07

Authority

This Rule and Regulation is promulgated pursuant to City Code Chapter IV Article I. 4-2.

Rule and Regulation

Operation of Vehicles in the Restricted Area

Any company or individual who has been granted unescorted access privileges and requires the use of a vehicle in the Restricted Area of the Airport will:

1. obtain the approval of the Aviation Department.
2. submit a Certificate of Insurance naming the Aviation Department as certificate holder and additional insured, in the amount required by the City.
3. require all drivers to produce a valid drivers license and be approved for SIDA identification media at the time they complete a mandatory drivers course (ADP) sponsored by the Aviation Department.
4. once they have successfully completed the ADP training class, all drivers must have a valid driver's license along with their SIDA identification media in their possession and available upon request of security personnel, while in the Restricted Area.
5. leave an unattended vehicle secured at all times to prevent unauthorized operation.
6. submit to a vehicle inspection upon the request of security personnel.
7. submit to individual screening upon request when entering or while in the restricted area.

Drivers who have not been approved for unescorted access will:

1. be escorted by a driver in a separate vehicle who has been approved for unescorted access and has a valid Airfield Drivers Permit (ADP).
2. be subject to a vehicle inspection prior to entering the restricted area.
3. submit to individual screening upon request when entering or while in the restricted area

Enforcement: Failure by a person to comply with the above can result in:

1. the issuance of a Notice of Violation (NOV)
2. access to the restricted and/or sterile area suspended pending the NOV hearing.

Roles and Responsibilities

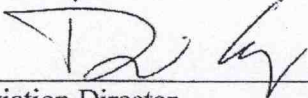
1. The ASC is responsible for the City's compliance of the Airport Security Program (ASC) as set forth in 49 Code of Federal Regulations(CFR) Part 1542.
2. The Aviation Department has authorized the Operations Division to conduct inspections and enforce violations of the Rules and Regulations

for Sky Harbor International Airport; Federal Regulations 49 CFR 1540+1542, and 14 CFR Part 139 as it pertains to the safety and security of the airport. All violators will be subject to citation and/or Notice of Violation (NOV).

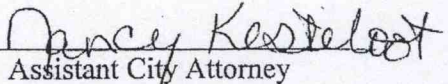
References and Definitions

1. 49 CFR Parts 1540 and 1542 – Federal regulations governing the security of an airport.
2. Airfield Driver Permit – ADP- A course sponsored by the City of Phoenix Aviation Department that allows the individual to drive a vehicle in the non-movement area of the airport.
3. Notice of Violation (NOV) – A violation of:
 - a. City of Phoenix Rules and Regulations;
 - b. 49 CFR Parts 1540 and 1542
4. Restricted Area -The portion of the airport that includes aircraft movement areas, aircraft parking area, loading ramps, safety areas, and any adjacent areas within the boundaries of the perimeter fence and buildings. This also includes all of the Secured Area.
5. Screening – The checking of an individual for security contraband as outlined in TSA Directives.
6. Secured Area - A portion of the airport, specified in the ASP, in which certain measures specified in 49 CFR Part 1542 are implemented and where aircraft operators and foreign air carriers that have a security program under 49 CFR Parts 1544 or 1546 enplane and deplane passengers and sort and load baggage, and any adjacent areas that are not separated by adequate security measures.
7. Secured Vehicle – A vehicle that is locked and whose ignition is disabled. (no key in the ignition)
8. SIDA Identification Media – A security badge issued by the Aviation Department.
9. Transportation Security Administration – TSA – A federal agency responsible for the security of the aviation industry.
10. Unattended Vehicle – any vehicle that is parked and not occupied by a person or persons.
11. Valid Drivers License – A current unexpired Driver's License issued by the State of Arizona to the person holding possession of same.
12. Vehicle Inspection – An inspection by security personnel of the interior and cargo storage area of a vehicle.
 - a. Cursory inspection of the interior of the vehicle, up to and including the inspection of glove boxes and closed compartments.
 - b. Inspection of the cargo area of the vehicle, up to and including the breaking of seals used to secure the cargo area. (government seals are not included)
 - c. Inspection of the manifest of cargo vehicles to determine destination and contents.

The foregoing rule and regulation is hereby adopted and promulgated this 23rd day of September, 2024



Aviation Director



Assistant City Attorney