



Parking E-News

January / February / March — 2024

Parking Representative's Meeting

Join us after the new year for the next Employee Parking Representative's Meeting. Here's what you need to know!

WHEN: Wednesday, January 31, 2024 @11 A.M.

WHERE: Aviation Headquarters
2485 E. Buckeye Rd.
1st Fl. PAAB Conference Room

2024 City Observed Holidays

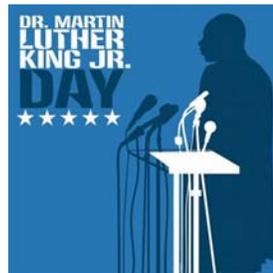


New Year's Day
Monday, January 1, 2024

Martin Luther King Jr. Day
Monday, January 15, 2024

President's Day
Monday, February 19, 2024

Cesar Chavez Day [Observed]
Monday, April 1, 2024



PARKING SERVICES CONTACT INFORMATION

3420 E. Sky Harbor Blvd.
2nd Fl.
Phoenix, AZ 85034

(602) 683-3615

Email Address:
airportparking@phoenix.gov

OFFICE HOURS

Monday – Friday
8 A.M. – 5 P.M.

Closed Thursdays
2 P.M. – 3 P.M.

Closed Last Business Day of the
Month
Closed at 12 P.M.

OFFICE CLOSURES

The office is closed on
weekends and City Holidays

IMPORTANT AIRPORT PHONE NUMBERS

PHX Sky Harbor Emergency
(602) 273-3311

**PHX Sky Harbor
Communications Center**
(602) 273-3302

PHX Sky Harbor Parking Hotline
(602) 273-4545



**PHOENIX SKY HARBOR
INTERNATIONAL AIRPORT**





REMINDERS & UPDATES

Motorcycle Parking

To add a motorcycle, scooter, or other “open-air” vehicle to the Employee Parking Program, the employee will need to submit a completed Motorcycle Parking Application. This form identifies the employee and their vehicle.



All motorcycles, scooter, or other “open-air” vehicles must be registered with the State of Arizona.

Motorcycle Permits are required to be renewed yearly along with the Motorcycle Application.

Vehicles parking in motorcycle dedicated parking areas without the proper permit are subject to citation and/or tow, at the vehicle owner’s expense.

We’re here to help! For more information about the Motorcycle Parking Program, please contact the Parking Office.

30-Day Holds



The Parking Office will hold parking requests for a **maximum of 30-days**. If the employee does not come into the office within the 30-day window, the request will be **voided** and a new request will need to be re-submitted for the current date.

Airport Badge & Parking Agreements

In order for the employee to receive a parking permit, the employee must show a **current Airport Badge**. Additionally, the **Employee Parking Agreement is always required when an employee is added to parking**, and when an employee’s information has changed. Permits are not active or valid until a completed Employee Parking Agreement is received.

Before submitting an Employee Parking Agreement, please ensure all fields are legible and the following are complete:

- Full, legal name, as it appears on the employee’s driver’s license. Parking is not permitted for employees who are unable to produce a **valid driver’s license**. Employees with only an Identification Card will not be issued a parking permit.
- Address, phone number, and e-mail address.
- Vehicle information including **color, year, make, model, state registered, and license plate number**. No portion may be omitted. Temporary plates are acceptable until permanent plates are received, but must be updated at that time.
- Signed by hand, and dated by the employee. **Electronic signatures will not be accepted.**





PROGRAMS

Employee Discount Parking Program

Is open to all airport employees. To qualify, airport employees will need to present their Sky Harbor Airport employee identification and valid Employee Parking Program proxy card in order to utilize the discount upon exit. **Employee discounts are only applied at the Exit Booth and will not be refunded after the transaction has been completed.** The Daily Discount Rate of \$15 per day applies to Terminals 3 and 4 parking garages. The discount rate needs to be paid at time of exit.

*****Promissory Notes or Refunds will not be offered*****



Airport Worker Child Care Scholarship Program

City of Phoenix Airport Worker Child Care Scholarship Program

Sky Harbor International Airport launched an Airport Worker Child Care Scholarship Program last year. This added benefit for workers in the aviation industry helps provide safe, quality, and affordable childcare so that airport workers are able to return to work as the aviation industry sees traveling surpass pre-pandemic numbers.

For assistance or support, please contact (866) 973-0012 or online at: phxairportworkerscholarship@vsuw.org

Learn more and apply at: vsuw.org/PHXSkyHarbor





PROGRAMS



Monthly Airport Job Fair



The next airport job fair will be held on **Tuesday, January 9, 2024 from 11 A.M. – 3 P.M. at the 44th Street PHX Sky Train® Station**. Hundreds of available positions are looking to be filled including customer service agents, drivers, sales associates, and security. Benefits vary by each company, but may include health insurance and retirement options, retention bonuses, employee assistance programs and sign-on bonuses.

To learn more and to see which companies are planning to participate, visit our skyharbor.com/jobs.





CONSTRUCTION UPDATES

If you have questions regarding construction, you can call the **Aviation Construction Hotline** directly at **(602) 553-0005**, or Parking Services at **(602) 683-3615**.

Did you know you can receive construction related e-mail updates directly from the airport?

If you'd like to be added to receive e-mail updates, visit: www.improvingphx.com

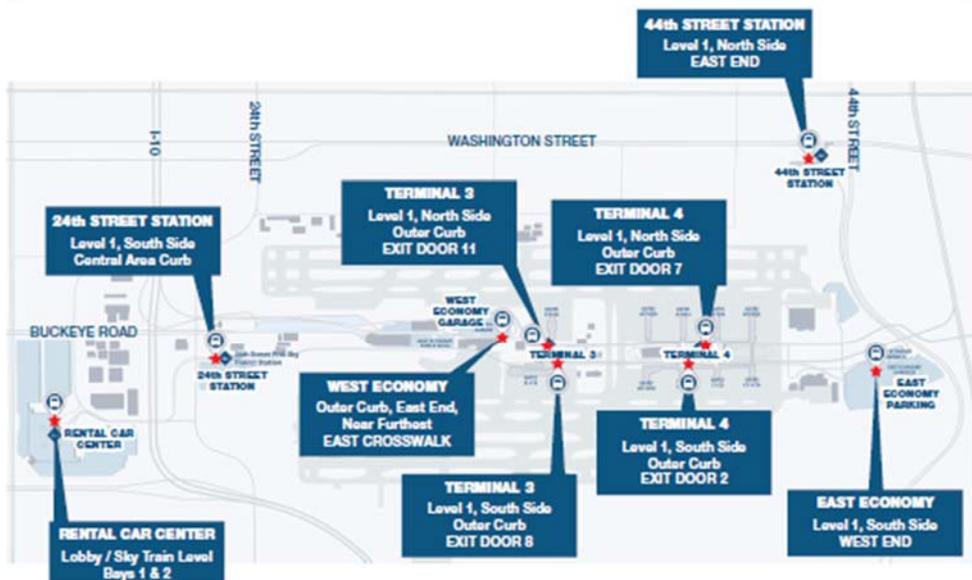
PHX SKY TRAIN SHUTDOWN

**Wednesday, January 3 at 10:00 PM
until Thursday, January 4 at 6:00 AM**

Shutdowns are due to system upgrades and testing.

Airport Shuttle will be in service, arriving every 20 minutes on average.

AIRPORT SHUTTLE PICK-UP LOCATIONS





Making Every Day Earth Day

By Jinelle Crosser

Every year on April 22, we commemorate Earth Day as the anniversary of the birth of the modern environmental movement in 1970. Widely recognized around the globe, more than a billion people mark the day annually as a day of action to change human behavior and create global, national and local policy changes that have lasting positive impacts to help us create a more sustainable world.

As we understand just how important the health of the environment is to our own health and well-being, it becomes even more of a priority to extend the spirit of this day year-round. Within Aviation, we are committed to integrating sustainability, including environmental stewardship, into our practices and we encourage our staff to carry this into their everyday lives as well.

What are some actions you can take?

Reduce your carbon footprint – Carbon footprint calculators, such as the CoolClimate Network, can help you understand your household’s carbon footprint, evaluate how it compares to an average household to see where you may want to prioritize efforts and identify specific actions you can take to reduce your household’s impact. (coolclimate.berkeley.edu/calculator)

Volunteer for the environment – Non-profit organizations hold volunteer events throughout the year focused on the environment such as cleaning up public spaces or parks, home solar systems, energy storage, heat pumps, breaker box upgrades and electric stoves.

Conserve water – In light of water scarcity in the region, reducing water consumption has become a key priority. Exploring the City’s interactive Water Efficiency Map can help you learn about Phoenix’s water supply and identify steps you can take to conserve water, including installing low flow fixtures with the EPA’s WaterSense label and planting native drought-tolerant landscaping to reduce water needs: (phoenix.gov/waterservices/resourcesconservation/water-efficiency).

Reduce, Reuse, Recycle – Rethinking how we use materials around the home can help to reduce the amount of material discarded. For example, cloth napkins and wash cloths can be used instead of paper products, and old clothes and equipment can be donated to extend their useful life. Additionally, you can collect kitchen scraps and yard waste for developing nutrient-rich compost. Information can be found through the City’s Public Works website: (phoenix.gov/publicworks).

A key aspect of the spirit of Earth Day is the experience of the community coming together and the collective accomplishment we feel when we work together towards a common goal. Discussing the importance of the environment with neighbors and community members and participating in or planning community events can help to raise awareness and encourage others to get involved as well.

We’re all in this together, so let’s make every day Earth Day!





SAFETY UPDATES

Reports Safety Hazards

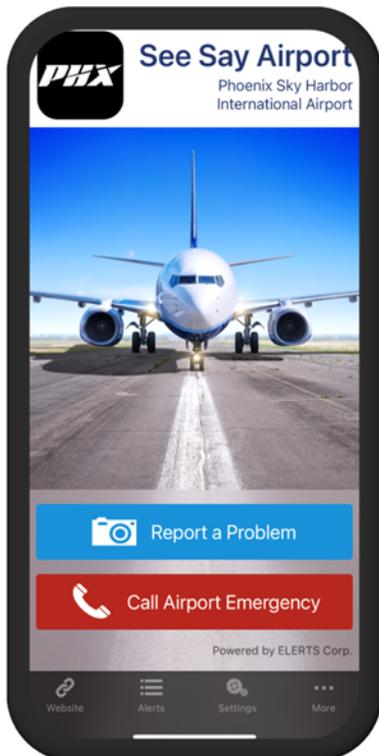
PHX has a 24-hour voice messaging Safety Hotline: **(602) 495-SAFE (7233)** or Email: avn.safety@phoenix.gov to make an immediate notification of a safety concern or anonymously report hazards/incidents or safety concerns.



See Say Airport App

We need your help to keep PHX clean, well-maintained and running smoothly.

See something that needs attention? Report it.



Download the **See Say Airport** app to report incidents directly without having to make a phone call.

See Say Airport allows you to send descriptions of issues you see, plus photos or videos. You can remain anonymous if you wish. Dispatchers can use your report to alert maintenance teams.

Download the See Say Airport app today!

