



PHOENIX DEER VALLEY AIRPORT



PHOENIX GOODYEAR AIRPORT

City of Phoenix Aviation Department Rules & Regulations

Number: 03-05

Authority: These Rules and Regulations are promulgated pursuant to Phoenix City Code, Chapter 4; Article I, Section 4-2.

Rule and

Regulation: Airside Access and Vehicle Operations Procedures – Phoenix Deer Valley Airport and Phoenix Goodyear Airport

Purpose: The purpose of this procedure is to establish guidelines for pedestrian access and safe operation of vehicles at Phoenix Deer Valley Airport and Phoenix Goodyear airport.

In order to promote a safe operating environment and assist in deterring unauthorized access to the Air Operations Area (AOA), the Aviation Department implemented an Access Control System. The Access Control System is a card access system that allows authorized persons access to the AOA via vehicular or pedestrian gates.

Definitions: Defined terms used in these and all other City of Phoenix Aviation Department Rules and Regulations shall be capitalized throughout the Rule and Regulation. Definitions may be provided in the text or reflected in the City of Phoenix Rule and Regulation: Definitions. Terms which are neither capitalized nor listed shall be construed using the common meaning as they apply to generally known aviation industry standards.

A. ACCESS CARD: A card issued by the Aviation Department which shall activate card reader gates allowing authorized pedestrians and vehicular access to the AOA.

B. AFFILIATES: An individual directly under the control of a lessee or permittee.

C. AUTHORIZED ESCORT: An individual that is in possession of an authorized access card while on AOA.

D. GENERAL AVIATION AIRCRAFT MOVEMENT AREA (GAMMA): All runways, taxiways, and safety areas at Phoenix Deer Valley Airport and Phoenix Goodyear Airport.

E. AIR OPERATIONS AREA (AOA): Any area of the Airport that is used or specified to be used for the movement of aircraft including movement areas, aprons, loading ramps, safety areas, and general aviation areas that are separated by adequate security systems, measures, and procedures.

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F. GENERAL AVIATION AIRPORT (GA): All the land, buildings and facilities comprising Phoenix Deer Valley Airport (DVT), or Phoenix Goodyear Airport (GYR), as now existing or as the same may hereafter be expanded and developed, unless otherwise designated.

G. AIRPORT MANAGER: The manager of the Phoenix Deer Valley Airport and Phoenix Goodyear Airport or his/her designated representative.

H. AUTHORIZED VEHICLE OPERATOR: An individual who has authorization to operate a vehicle within the Air Operations Area (AOA).

I. FAA: Federal Aviation Administration

J. INCURSION/DEVIATION: When a pedestrian or vehicle enters a GAMMA without permission from the Air Traffic Control Tower.

K. ACCESS POINTS: Gates located along the perimeter fence and are activated by Access Card.

**Application
Of Rule and**

Regulation: These Rules and Regulations, as modified or amended, shall be deemed to be a part of each Access Card permit unless otherwise provided in the permit. The mere omission of any particular standard from a written permit shall not constitute a waiver or modification of such standard in the absence of clear and convincing evidence that the City intended to waive or modify such standard.

Any person shall comply with all applicable requirements concerning airside access and vehicle operations as set forth in these Rules and Regulations as well as any amendments thereto.

I. Airside Access Guidelines

A. Except as may be prohibited by other provisions of these Rules and Regulations and any other applicable law, an Access Card is available to any authorized lessee, permit holder, or Affiliate. In addition, temporary Access Cards can be issued to contractors and City of Phoenix employees. Prior to issuance of an Affiliate Access Card, a written request shall be submitted which shall demonstrate the need



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for the card. The Airport Manager may approve or deny issuance on a case by case basis.

B. Increased security and safety conditions require Access Cards for each pedestrian & vehicle entry.
TAILGATING/PIGGYBACKING IS PROHIBITED.

C. Any individual operating a vehicle within the AOA shall have a valid driver's license in their possession. Any individual with a valid access card shall also have the access card in their possession at all times while operating a vehicle within the AOA. Any individual with a valid access card that escorts another vehicle through a vehicle entry gate shall remain with that vehicle when it is being driven on the GA Airport in an area that can only be accessed with an access card.

D. Any individual escorted through a pedestrian or vehicle entry by an individual in possession of a valid Access Card shall remain with that Authorized Escort at all times.

E. Any individual with a valid Access Card that has escorted an individual without a valid Access Card through a pedestrian or vehicle entry shall remain with that individual at all times and shall exercise all controls and constraints necessary to ensure that the escorted individual is in compliance with all rules and regulations.

F. Access Cards cannot be transferred, shared, and/or borrowed at any time. An individual issued a valid Access Card shall maintain control over that Access Card at all times. If an Access Card is used by an unauthorized individual, the Access Card holder shall be held responsible. If an Access Card is found in the possession of an unauthorized individual, the access card shall be confiscated by a representative of the GA Airport and the individual shall be escorted to a location out of the AOA.

G. Upon request of a representative of the GA Airport, an Access Card holder shall present his/her Access Card for inspection. In addition to any other action taken under the



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Rule and Regulation: Notice of Violation, the failure to present a valid Access Card shall result in the immediate escort of the vehicle and operator or pedestrian to a location out of the AOA.

H. Vehicles shall be operated in strict compliance with the **15-MPH** maximum ramp speed limit. Operators of vehicles shall be required to obey all signage on the GA Airport. Aircraft always have the right-of-way. **NEVER** drive into the path of a moving aircraft.

I. The GAAMA is off-limits to regular vehicle and pedestrian traffic. These areas are under the control of the FAA Control Tower and require two-way radio communication prior to entering and operating in this area. Unauthorized access to the GAAMA shall result in an incursion/deviation. To minimize possible incidents accessing the GAAMA, Access Card holders and Affiliates shall access the GA Airport via the gates closest to their hangars or tie down spaces.

J. Each individual aircraft storage permit holder shall be issued one (1) Access Card. Affiliates of storage permit holders may be eligible for Access Cards on a case by case basis. Only one (1) card shall be issued per person. Upon termination or cancellation of an aircraft storage permit, lease or agreement, the primary Access Card holder and all Affiliates listed under that cardholder shall return their Access Cards and the Access Card shall be deactivated.

K. Unless escorted in accordance with Section I. C. above, access within the AOA while an Access Card has been deactivated is strictly prohibited.

L. In order to ensure the integrity of the Access Control System, Access Cards that have not been used in the last one-hundred and eighty (180) days shall be deactivated.

M. Lost or stolen cards should be reported immediately by calling Phoenix Deer Valley Airport Operations at (623) 869-0977 or Phoenix Goodyear Airport at (623) 932-4550.



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N. The Access Card allows twenty-four (24) hour access to the GA Airport. The Access Card is a proximity card and should be passed within six (6) inches of the card reader to activate a gate for entry or exit. If a gate malfunctions, please report it at the airport operations counter located in the terminal building. An Access Card holder is responsible for ensuring that gates close behind them when **entering and exiting** the AOA.

O. Pedestrian and vehicle operators are responsible for their actions and the actions of any person they escort within the AOA.

P. Any permission granted by the City of Phoenix Aviation Department to enter or use the GA Airport is conditional upon compliance with the Airport Rules and Regulations. The Airport Manager reserves the right in accordance with applicable law to deny any or all usage of the GA Airport to any person or persons.

II. Violations

A. Any and all violations of federal, state or local laws, violations of any Rule and Regulation (including this Rule and Regulation), or violations of any aircraft storage permit, lease or agreement with the Aviation Department shall result in a Notice of Violation (NOV).

B. Any violation may impact all of a permittee's permits and suspension or revocation of one (1) permit may result in a suspension or revocation of the permittee's other permits at the GA Airport, including suspension or revocation of an Access Card and/or computer deactivation of any access privileges.

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III. Roles and Responsibilities

A. Through this Rule and Regulation, the Aviation Director hereby delegates authority to the Airport Managers and their designees to act as management representatives to have lawful control over Phoenix Deer Valley Airport and Phoenix Goodyear Airport.

The foregoing Rules and Regulations are hereby adopted and promulgated this 5th day of October, 2007.

A handwritten signature in black ink, appearing to read "DM", with a long horizontal line extending to the right.

Danny Murphy
Aviation Director

A handwritten signature in black ink, appearing to read "Nancy Kesteloot".

Nancy Kesteloot
Assistant Chief Counsel