
City of Phoenix Aviation Department Rules & Regulations

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| Number: | R&R 05-03 |
| Authority: | This Rule and Regulation (Rule) is promulgated pursuant to Phoenix City Code Chapter 4, Article I, Section 4-2. |
| Rule and Regulation: | Commercial and Media Filming on Airport Property |

Definitions

Airport means all the land, buildings, and facilities comprising Phoenix Sky Harbor International Airport (PHX), Phoenix Deer Valley Airport (DVT), and/or Phoenix Goodyear Airport (GYR), as applicable, as now existing or as the same may hereafter be expanded and developed, unless otherwise designated.

Aviation Department means the City of Phoenix Aviation Department.

Commercial Filming or Commercially Film means all film and digital media activities for commercial purposes, including but not limited to features, television, industry, education, documentaries, students, still-photography, commercials, construction, and social media, pursuant to City of Phoenix Administrative Regulation (A.R.) 5.42.

Media Filming means filming for current news, editorial, or live sporting events.

Restricted Area means the Airport's secured area and security identification display area, so designated by signs, which include aircraft movement areas, aircraft parking areas, loading ramps, safety areas, and any adjacent areas within the boundaries of the perimeter fence and buildings.

Rule and Regulation means a City of Phoenix Aviation Department Rule and Regulation.

Sterile Area means a portion of an Airport defined in the Airport Security Program that provides passenger access to boarding aircraft and to which the access generally is controlled by the Transportation Security Administration (TSA), or by an aircraft operator under 49 CFR Part 1544 or a foreign air carrier under 49 CFR Part 1546, through the screening of persons and property.

Commercial Filming on Airport Property

Any person or company that wishes to Commercially Film on Airport property must first submit an application through the City of Phoenix Film Office. All applications will be reviewed by the Aviation Director, or his/her designee, for approval. For Commercial Filming requests at PHX in the Sterile Area of a concourse or the Restricted Area of the Airport, in addition to the Aviation Director, the application shall also be reviewed by the

City of Phoenix Aviation Department Rules & Regulations

Deputy Aviation Director (DAD) for Public Safety & Security, the DAD for Operations, and the Airport Security Coordinator (ASC), or each person's designee, for approval. For Commercial Filming requests at DVT and GYR, in addition to the Aviation Director, the application shall also be reviewed by the Airport Manager at the requested Airport for approval.

After receiving approval as described above, a Phoenix Film and Digital Media Permit (PFDMP) will be issued and the Aviation Director, or his/her designee, will determine the number of escorts required based on current conditions and the security threat level. Subject to an exception below, any escort must be an employee of the Aviation Department. Aviation Department escorts for Commercial Filming shall be approved, on-duty personnel with current Security Identification Display Area (SIDA) badges. All individuals participating in approved Commercial Filming at the Airport and all escorts must follow TSA guidelines. This means, among other things, that they cannot bring prohibited items through the TSA checkpoints. For larger film shoots with additional equipment, the film crew will work with Airport and TSA personnel for screening of equipment.

Subject to an exception below, the person or company engaged in Commercial Filming at the Airport will be responsible for reimbursing the Aviation Department for each on-duty Aviation Department escort at a rate of \$125/hr. for either four hours or the total number of hours indicated on the PFDMP, whichever is greater (the escort fee). The escort fee must be remitted no later than 48-hours prior to the start date and time as indicated on the PFDMP via invoice prepared by the Phoenix Film Office.

Commercial Filming On or Near Leased Space

If a person or company wishes to Commercially Film within space it currently leases on Airport property (the leased space), or in the main concourse in which the leased space is located, the person or company must first submit an application through the City of Phoenix Film Office and receive approval as described above. The DAD for Public Safety & Security, or his/her designee, will determine whether a person or company's badged employee(s) may serve as the escort(s) or if an Aviation Department escort(s) is required. Any approved non-Aviation Department employee escorting the film crew must possess escort privileges on their Airport-issued badge and the badge must be issued pursuant to the leased space. The escort must follow the requirements outlined in Rule and Regulation 5-12, Escorting in the PHX Sterile Area, as applicable. If a person or company does not have access to a qualified escort, an Aviation Department escort(s) will be required as described above; the escort fee may be waived with the written approval of the Aviation Director or his/her designee.

City of Phoenix Aviation Department Rules & Regulations

Commercial Filming Related to Construction

If a person or company is Commercially Filming a construction project on Airport property, the person or company must first submit an application through the City of Phoenix Film Office and receive approval as described above. The DAD for Public Safety & Security, or his/her designee, will determine whether a person or company's badged employee(s) may serve as the escort(s) or if an Aviation Department escort(s) is required. Any approved non-Aviation Department employee(s) escorting the film crew must possess escort privileges on their Airport-issued badge and the badge must be issued pursuant to the construction project. The escort must follow the requirements outlined in Rule and Regulation 5-12, Escorting in the PHX Sterile Area, as applicable. If a person or company does not have access to a qualified escort, an Aviation Department escort(s) will be required as described above; the escort fee may be waived with the written approval of the Aviation Director or his/her designee.

Media Filming on Airport Property

If a person or company wishes to engage in Media Filming on Airport property, the following regulations apply:

- 1) All persons or companies engaging in Media Filming in an area outside of a Sterile Area or Restricted Area, or in the Sterile Area with an airline ticket(s) or gate pass(es), do not need Airport approval, although such persons or companies are encouraged to notify the Aviation Public Relations Office prior to arriving at the Airport. Persons or companies filming under this paragraph may only film areas that are visible to the public and which are not considered sensitive security locations. The determination as to whether an area is considered a sensitive security location will be made by the DAD for Public Safety & Security, the DAD for Operations, the ASC, and, if applicable, the DVT/GYR Airport manager, or each person's designee. No escorts are required for persons or companies engaged in Media Filming pursuant to this paragraph.
- 2) All persons or companies wishing to engage in Media Filming in a Sterile Area *without* an airline ticket(s) or gate pass(es) must first contact the Aviation Public Relations Office for approval. Additional approval(s) may also be necessary depending on the area to be filmed. If approval is granted, all individuals participating in the Media Filming must have an escort(s) before entering the Sterile Area. The DAD for Public Safety & Security, or his/her designee, will determine whether a person or company's badged employee(s) may serve as the escort(s) or if an Aviation Department escort(s) is required. Any approved non-Aviation Department employee(s) escorting the film crew must possess escort privileges on their Airport-issued badge. If a person or company does not have access to a qualified escort, an Aviation Department escort(s) will be required. Persons or

City of Phoenix Aviation Department Rules & Regulations

companies filming under this paragraph may only film areas that are visible to the public and which are not considered sensitive security locations. The determination as to whether an area is considered a sensitive security location will be made as described in Paragraph 1 of this Section.

- 3) All persons or companies wishing to engage in Media Filming in a Restricted Area must first receive approval from the Aviation Public Relations Office. Additional approval(s) may also be necessary depending on the area to be filmed. If approval is granted, all individuals participating in the Media Filming must have an escort(s) before entering the Restricted Area. The DAD for Public Safety & Security, or his/her designee, will determine whether a person or company's badged employee(s) may serve as the escort(s) or if an Aviation Department escort(s) is required. Any approved non-Aviation Department employee(s) escorting the film crew must possess escort privileges on their Airport-issued badge. If a person or company does not have access to a qualified escort, an Aviation Department escort(s) will be required.
- 4) For purposes of clarity, in no event may a person or company film in an area considered to be a security sensitive location as defined above.
- 5) All escort fees for Media Filming are automatically waived.
- 6) Aviation Department escorts for Media Filming shall be approved, on-duty personnel with current SIDA badges
- 7) All individuals participating in Media Filming at the Airport and all escorts must follow TSA guidelines. This means, among other things, that they cannot bring prohibited items through the TSA checkpoints. For larger film shoots with additional equipment, the film crew will work with Airport and TSA personnel for screening of equipment.
- 8) As applicable, escorts for Media Filming in Restricted or Sterile Areas shall follow the requirements outlined in Rule and Regulation 05-12, Escorting in the PHX Sterile Areas; and Rule and Regulation 05-13, Escorting in the PHX Restricted Area.

Enforcement

Any deviation from the approved areas or procedures noted in this Rule may result in the revocation of Airport access privileges.

Roles and Responsibilities

1. Airport Security Coordinator is responsible for the City of Phoenix's compliance with the Airport Security Program (ASP) as set forth in 49 CFR Part 1542.
2. Deputy Aviation Director is responsible for the safe and secure operations of the Airport.

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CITY OF PHOENIX AVIATION DEPARTMENT

City of Phoenix Aviation Department Rules & Regulations

- Phoenix Film Office is responsible for providing film applications, location releases, coordination of approvals within Aviation Department, coordination with departments for Aviation Department escort, invoicing for Aviation Department escort, issuance of the PFDMP, collecting insurance, collecting applicable fees, and direct communication with the person or company.

This foregoing R&R is hereby adopted and promulgated this 15th day of April, 2026.



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Aviation Director



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