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## City of Phoenix Aviation Department Rules & Regulations

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**Number:** R&R 03-09

**Authority:** This Rule and Regulation (Rule) is promulgated pursuant to Phoenix City Code Chapter 4, Article I, Section 4-2; and Chapter 4, Article III, Sections 4-49, 4-51(C) and (D), 4-52, and 4-56.

**Rule and Regulation:** Movement Area Driving Privileges

No one may enter a Movement Area without being certified to operate in the Movement Area or being escorted by an individual who is certified. No one may enter a Movement Area without an operational need to enter the Movement Area.

### Purpose

The purpose of this Rule is to set forth the City of Phoenix Aviation Department's rule and regulation for accessing the Movement Area.

### Scope

This Rule applies to all individuals who have access to a Movement Area at the Airport.

### Definitions

*Aircraft* means a device that is used or intended to be used for flight in the air.

*Aircraft Tow* means relocation of an aircraft with engines off using the power of a specialized aircraft tow vehicle attached to or supporting the aircraft nose gear.

*Airport* means all the land, buildings, and facilities comprising Phoenix Sky Harbor International Airport, as applicable, as now existing or as the same may hereafter be expanded and developed, unless otherwise designated.

*Airside Operations* means the City of Phoenix Aviation Department Airside Operations Section.

*Credential* means Airport issued SIDA badge.

*FAA* means the Federal Aviation Administration.

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*Motor vehicle* means any device that is registered with the Arizona Department of Transportation Vehicle Division upon which an individual is or may be transported upon a public highway, except devices moved by human power or used exclusively on stationary rails or tracks.

*Motorized equipment* means any machine that is self-propelled using a motor, engine, or other non-living power source.

*Movement Area* means any restricted portion of the Airport specifically meant for aircraft movement, including taxiways, runways, and safety areas under the direct control of the FAA air traffic control tower.

*Operator* means the individual in direct control of a motor vehicle or motorized equipment.

*Pedestrian* means an individual not in a motor vehicle.

*Runway* means a defined rectangle area on Airport land prepared for the takeoff and landing of aircraft along its length.

*Safety area* means the rectangular area on Airport land extending beyond runways and taxiways that is prepared or suitable for reducing risk of damage of aircraft in the event of an undershoot, overshoot, excursion from a runway, or unintentional departure from a taxiway.

*SIDA* means Security Identification Display Area.

*Taxiway* means a defined path on Airport land, usually paved, over which aircraft can taxi from one part of an Airport to another (excluding the runway) and is under control of the relevant air traffic control tower.

*Zippered roadway* means a roadway that impacts the Movement Area and is marked with double alternating black and white dashing on both sides of the roadway.

### **Roles and Responsibilities**

No one may enter or operate a motor vehicle or motorized equipment in the Movement Area without first obtaining a designated Movement Area or Aircraft Tow privilege SIDA credential, as appropriate. These credentials are only obtained after having attended the appropriate training class, passed the appropriate written test and passed the appropriate certification check ride(s), as described in the Operating Requirements section below.

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Movement Area or Aircraft Tow certification is not required to operate a motor vehicle or motorized equipment in a zippered roadway, but the operators must use caution and give way to aircraft while operating in a zippered roadway. Operators shall yield the right-of-way to any aircraft within 500 feet of the motor vehicle or motorized equipment. Pedestrians are not allowed to use zippered roadways as a pedestrian walkway or thoroughfare.

Airside Operations will review and approve all Movement Area or Aircraft Tow privileges before a SIDA credential may be issued. The City of Phoenix Deputy Aviation Director of Operations or designee may terminate or suspend an individual's Movement Area driving certification if it is determined that the individual has violated any procedure for safe and orderly access to a Movement Area or Safety Area.

### **Notification**

The City of Phoenix Deputy Aviation Director of Operations or designee must be notified prior to entering any Movement Area. In addition, clearance to proceed into the movement area must also be obtained from the air traffic control tower.

### **Operating Requirements**

In order to receive certification to operate in a Movement Area, an individual shall successfully complete the Aviation Department Movement Area training or Aircraft Tow training as described below.

#### **1. Movement Area Training**

Airside Operations will administer Movement Area training that will combine classroom study and testing with certification check rides. At the conclusion of the classroom study and passing the required testing, a series of certification check rides will be conducted. An individual who successfully completes the certification check rides will be issued a designated Movement Area privilege SIDA credential that displays the individual is certified to operate a motor vehicle or motorized equipment in the Movement Area. An individual must score 100% in order to pass the certification check rides.

Non-City employees are prohibited from operating any City-owned motor vehicle or motorized equipment during certification rides, unless authorization is obtained in advance pursuant to City of Phoenix

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Administrative Regulations 2.95 (Motor Vehicle Authorization and Operation) and 2.96 (Driver Qualification).

### 2. Aircraft Tow Training

Airside Operations or approved designee will administer Aircraft Tow training that will combine classroom study and testing with a certification check ride. An individual who successfully passes the required testing and certification check ride will be issued a designated Aircraft Tow privilege SIDA credential, which displays that the individual is certified to tow aircraft only on taxiways in the Movement Area. An individual must score 100% in order to pass the certification check ride.

### Annual Recertification

Movement Area driving privileges and Aircraft Tow privileges expire when an individual's SIDA credential expires. Annual recertification testing is required to maintain an individual's Movement Area privileges or Aircraft Tow privileges. Airside Operations will conduct Movement Area recertification. Airside Operations or approved designee will conduct Aircraft Tow recertification.

If an individual's Movement Area or Aircraft Tow privilege expires, the individual will be required to successfully complete Movement Area training or Aircraft Tow training, including any required recertification check rides prior to receiving their Movement Area or Aircraft Tow credential.

The foregoing Rule is hereby adopted and promulgated this 20<sup>th</sup> day of April, 2026.



Chad R. Makovsky, A.A.E.  
Aviation Director



Carolina Potts  
Assistant Chief Counsel

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