



PHOENIX SKY HARBOR
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PHOENIX DEER VALLEY AIRPORT



PHOENIX GOODYEAR AIRPORT

City of Phoenix Aviation Department Rules & Regulations

Number: R&R 01-01

Authority: This Rule and regulation is promulgated pursuant to Phoenix City Code Chapter IV, Article V, Sections 4-116 and 4-117.

**Rule and
Regulation:** Fuel Release and Releases of Other Regulated Substances

This Rule establishes the procedures for internal reporting, response, clean up, documentation and subsequent notifications associated with fuel releases and releases of other regulated substances occurring at Phoenix Sky Harbor International, Phoenix Deer Valley and Phoenix Goodyear Airports.

Definitions

Release:

A release is defined as any spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, placing, leaching, dumping, or disposing into or on any land in a manner that fuels and other regulated substances, pollutants, or stormwater may come to be located in a public storm drain system.

Regulated Substances:

Regulated substances include without limitation, any substance, materials or wastes that are or become regulated under, or that are classified as hazardous or toxic under any environmental law, including petroleum.

Reporting Procedures

When a release occurs, the responsible party will immediately notify airport authorities with the location, substance released, approximate size of the release and any other pertinent information, such as whether the release has been stopped, and the aircraft and/or equipment involved or if a release has flowed into a storm or sanitary drain or bare soils. The reporting party shall remain in a safe location near the release site and will report to Aviation and Fire Department representatives upon arrival.



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If the release is threatening structures, storm or sanitary drains or bare soil, the reporting party will initiate diversion actions, such as diking the leading edge of the release with an approved absorbent material or device. Spill kits have been strategically placed around the airports to assist in diking a release.

Phoenix Sky Harbor International Airport

A release will be reported to Sky Harbor Communications at (602) 273-3311. Communications will follow established response procedures including notifying the Fire Department via the Fire Department Alarm Room phone.

Phoenix Deer Valley Airport

A release will be reported to Deer Valley Operations at (623) 869-0977 from 6:00 A.M. Monday morning to 9:00 P.M. Friday night and from 6:00 A.M. to 9:00 P.M. on Saturday and Sunday. On Friday and Saturday nights from 9:00 P.M. to 6:00 A.M. a release will be reported to Sky Harbor Communications at (602) 273-3311.

Deer Valley Operations will call the Phoenix Fire Department via 911 if a potential fire hazard exists. Sky Harbor Communications will call the On-Call Deer Valley Operations Supervisor and call 911 if appropriate.

Deer Valley Operations will notify Sky Harbor Communications at (602) 273-3311 for additional City resources to assist in extreme emergencies or unusual circumstances.

Phoenix Goodyear Airport

A release will be reported to Goodyear Operations at (623) 932-4550 from 6:00 A.M. to 9:00 P.M. From 9:00 P.M. to 6:00 A.M. a release will be reported to Sky Harbor Communications at (602) 273-3311.

Goodyear Operations will call the Goodyear Fire Department at (623) 932-3910 if a potential fire hazard exists. Goodyear Fire Department may notify City of Phoenix Fire Dispatch as may be appropriate.



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Goodyear Operations will notify Sky Harbor Communications at (602) 273-3311 for additional City resources to assist in extreme emergencies or unusual circumstances.

General Aviation Pilot Sump Fuel Disposals

Preflight sump fuel samples shall not be dumped on the apron, but shall be properly disposed of in accordance with the Aircraft Fueling section of the General Aviation Handbook. Enforcement options for improper sump fuel disposals are set forth in the Aviation Department Storm Water Enforcement Rule and Regulation.

Response Procedures

Phoenix Sky Harbor International Airport

Upon notification of a release, Sky Harbor Communications shall notify the following:

1. Fire Department (via Fire Department Alarm Room phone)
2. Airside/Landside Operations Supervisor, depending on spill location (via radio dispatch)
3. Facilities and Services Landside Maintenance (via radio dispatch)
4. Planning & Environmental via Emergency Notification System (ENS)

Aviation and Fire Department units shall respond and establish "Command." Command will utilize established ICS and Unified Command Protocols and make the determination on how the release, fire hazard and clean up will be handled.

Airport Operations may at their discretion cancel the Fire Department response for minor spills.

Command will liaison between the aircraft and/or equipment operator and clean up crews during the response. Photographs should be taken of unusual or large releases to supplement follow up with the responsible party.

Upon approval of Command the fuel handler, airline or tenant responsible for a release may be authorized to clean up the release. Liability for clean up and the proper disposal of generated release materials will be that party's. If, however,



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the responsible party does not take action or should the Fire Department direct, due to fire or safety hazards, Landside Maintenance will provide clean up services and the responsible party will be billed the greater of actual costs or a minimum of \$300 for labor and materials.

After fire and safety hazards are under control, and upon authorization from Command, release clean up crews will be allowed into the area. The crew shall have the necessary materials and/or equipment to restore the area to a state reasonably equivalent to its condition prior to the release.

Only personnel that have completed their companies Fuel Spill Recovery and Clean Up training will respond to the spill site.

Do not start, stop or move equipment in the spill area without permission from Command.

Personnel protective equipment (PPE), as prescribed by Aviation Safety (Level D protection in accordance with 29CFR 1910.120), will be worn by all personnel involved in spill clean up. Level D PPE consists of a work uniform with long sleeve shirt and long pants or coveralls, gloves, chemical resistant shoes, safety glasses or goggles.

All personnel and units shall remain upwind to avoid vapors from spilled fuel.

Radios and cellular telephones are not to be used within 25 feet of the fuel spill.

Clean up personnel will observe all directions from Command and the responding Fire Department personnel. Command and all Fire units shall have an uninterrupted view and access to the spill site.

Aviation personnel shall provide clean up of spills only in areas that provide adequate open ventilation. Should a spill occur in a confined space or migrate to a confined space, clean up shall not proceed without first consulting with the Aviation Department Planning & Environmental, Environmental Section, Safety Officer and Fire Department personnel.



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Due to the extremely low flash point of Aviation Gasoline (less than -50F) Aviation Department staff are not to attempt the clean up of a large spill. The responding Fire Department shall determine the fire danger and contact the Environmental Section of the Planning and Environmental Division [via Sky Harbor Communications, (602) 273-3311] immediately so that they may contact the City of Phoenix hazardous waste contractor if necessary.

In this event, Aviation will require the responsible party to hire an environmental response contractor to mitigate the release, and to report the release to the National Response Center at (800) 424-8802 and the Arizona Department of Environmental Quality at (602) 771-2300.

Phoenix Deer Valley Airport and Phoenix Goodyear Airport

Upon notification of a release, Airport Operations crews will respond and direct cleanup activities. The responsible party may choose to perform the work with an approved absorbent material or Airport crews will have the materials and capabilities to clean up release of fewer than 10 gallons. Larger releases may necessitate contacting an environmental response contractor. This may be done by the responsible party or the Airport by contacting the Environmental Section of the Planning and Environmental Division [via Sky Harbor Communications, (602) 273-3311].

If a release has flowed into a storm or sanitary drain or bare soils, contact the Environmental Section of the Planning and Environmental Division [via Sky Harbor Communications, (602) 273-3311] immediately. In this event, Aviation will require the responsible party to hire an environmental response contractor to mitigate the release, and to report the release to the National Response Center at (800) 424-8802 and the Arizona Department of Environmental Quality at (602) 771-2300.

Approved Clean Up Materials

Clean up crews will use approved absorbent materials and equipment best suited and environmentally acceptable for the clean up of releases. Absorbent materials generated by the Aviation Department will be containerized and the Environmental Section of the Planning and Environmental Division will be responsible for arranging for appropriate disposal. The responsible party shall bear the cost of the clean up and proper disposal of these materials.



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Additional Notifications

In addition to the regular emergency contacts, the following Aviation Department personnel may need to be contacted:

Aviation Department Planning and Environmental Division

(602) 273-8861, Notify if a release is of a material other than Jet A fuel, the release area cannot be returned to its prior condition, or a release enters a storm or sanitary drain or bare soil.

Aviation Department Safety Officer

(602) 273-3414, Cellular (602) 821-4436. Notify Aviation Department Safety Officer for any personnel safety issues related to fuel releases and releases of other regulated substances clean up procedures.

Documentation and Billings

Airport Operations will initiate an investigation of the cause of a release, fill in the first part of a Release Billing Notice and forward the form to Facilities and Services for completion.

Fuel releases and releases of other regulated substances will be subject to the greater of actual costs or a minimum \$300.00 response and investigation fee if Aviation personnel provide clean up services. The on site Aviation Supervisor shall document on a work order all labor, equipment and supplies utilized for a release clean up.

Pavement destruction suspected as a result of a release shall be documented by the Aviation personnel on site who shall then notify the Airfield Maintenance Supervisor.

Discovery of a failure to report a release will result in the issuance of a Storm Water Notice of Violation and possible monetary penalty to the responsible party.

The Aviation Department shall recover all costs associated with a release, including clean up, generated materials disposal, regulatory and investigatory time, waste testing and pavement repair costs from the responsible party.



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The foregoing Rule and regulation is hereby amended this day of
January 28, 2010.

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