

NOTICE OF PUBLIC MEETING PHOENIX AVIATION ADVISORY BOARD

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX AVIATION ADVISORY BOARD**, and to the general public, that the **PHOENIX AVIATION ADVISORY BOARD** will hold a meeting open to the public on **Thursday, August 19, 2021 at 3:00 p.m. via WebEx.**

OPTIONS TO ACCESS THIS MEETING

- **Call-in to listen to the meeting.** Dial 602-666-0783 and Enter Meeting ID 146 048 6847#. Press # again when prompted for attendee ID.

- **View the meeting as an attendee.** Click on this link at the time of the meeting and join the WebEx to listen and view presentations:

<https://phxskyharbor.webex.com/phxskyharbor/onstage/g.php?MTID=ed33cae4d3b4c840b00b99be6c0c88751>

- **Speak during a meeting.** If you wish to provide a written comment or speak at the meeting, please submit a request to sarah.moratto@phoenix.gov with as much advance notice as possible to ensure there is sufficient time to distribute the written comments and provide information on how to participate. Requests to speak during the meetings may be taken as late as 10 a.m. on Thursday, August 19, 2021. The email should include your first and last name, email address, the item number(s) and whether you wish to speak.

Pursuant to Arizona Revised Statutes, Section 38-431.02B, notice is given that the Phoenix Aviation Advisory Board may vote to go into Executive Session, or Sessions, for discussion or consultation, for legal advice with the attorney or attorneys of the public body for any agenda items listed below, as authorized by Arizona Revised Statutes, Section 38-431.03 (A)(3) or for discussion of records and/or information that is exempted by law from public disclosure, as authorized by Arizona Revised Statutes, Section 38-431.03(A)(2). If authorized by a majority vote of the Phoenix Aviation Advisory Board, the Executive Session will be held immediately after the vote and will not be open to the public. If a decision is requested, the Phoenix Aviation Advisory Board may decide the matter in the public meeting or defer the decision to a later date. The agenda items that may be subject to an Executive Session pursuant to Arizona Revised Statutes, Sections 38-431.03 (A) (2) and 38-431.03 (A) (3) are as follows: Items 4, 5, 6, 7, 8, 9, 10, and 11.

One or more board members may participate via teleconference. Agenda items may be taken out of order.

The agenda for the meeting is as follows:

CALL TO ORDER

SUMMARY OF CURRENT EVENTS

1. **Summary of Current Events by the Director of Aviation Services and Introduction of Deputy City Manager**
2. **Summary of Current Events by the Airline Station Manager**

MINUTES OF MEETING

3. **For Approval or Correction, the Minutes of the Phoenix Aviation Advisory Board Meeting on May 20, 2021**

INFORMATION ONLY (ITEM 4)

4. **Construction Update**

This report provides the Phoenix Aviation Advisory Board an update on design and construction activities at Phoenix Sky Harbor International Airport.

THIS ITEM IS FOR INFORMATION ONLY

CONSENT ACTION (ITEMS 5-6)

5. **Bimbo Bakeries USA, Inc. Ground Lease Amendment**

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Planning Subcommittee to amend ground lease 151988 with Bimbo Bakeries USA, Inc. at 3115 E. Madison Street, Phoenix, Arizona.

THIS ITEM IS FOR CONSENT ACTION.

6. **Oso Concrete LLC Ground Lease at Phoenix Sky Harbor International Airport**

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Planning Subcommittee to enter into a ground lease with Oso Concrete LLC for approximately 56,628 square feet of undeveloped City owned property at 120 and 130 S. 29th Street at Phoenix Sky Harbor International Airport.

THIS ITEM IS FOR CONSENT ACTION.

DISCUSSION AND POSSIBLE ACTION (ITEMS 7-8)

7. Election of a New Chairperson of the Board for the Phoenix Aviation Advisory Board

The Aviation Department forwards the recommendation made by the Phoenix Aviation Advisory Board Nominating Committee to the position of Chairperson of the Board.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

8. Election of a New Vice-Chairperson of the board for the Phoenix Aviation Advisory Board

The Aviation Department forwards the recommendation made by the Phoenix Aviation Advisory Board Nominating Committee to the position of Vice-Chairperson of the Board.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

INFORMATION AND DISCUSSION (ITEMS 9-11)

9. Flightpath Update

This report provides the Phoenix Aviation Advisory Board an update on airspace matters related to ongoing community issues, current litigation and federal policy.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

10. Comprehensive Asset Management Plan (CAMP) Update

This report provides the Phoenix Aviation Advisory Board an update on CAMP implementation activities.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

11. Quarterly Revenue, Enplanements, and Business Activity Updates

This report provides an update of the Aviation Department's recent revenue, enplanements, and business activity to the Phoenix Aviation Advisory Board.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

ADVISORY BOARD INFORMATION AND FOLLOW-UP REQUESTS

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. Section 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later time.

ADJOURNMENT

For further information, please call Matthew Heil, Special Projects Administrator, Aviation Department at 602-273-3487. For further documentation on this meeting, please visit skyharbor.com.

Persons with a disability may request a reasonable accommodation, please contact Matthew Heil, Special Projects Administrator, Aviation Department at 602-273-3487, 7-11 friendly.

The next Phoenix Aviation Advisory Board meeting is scheduled to take place Thursday, September 16, 2021.



**PHOENIX AVIATION ADVISORY BOARD
SUMMARY MINUTES
May 20, 2021**

Meeting held via WebEx

Board Members Present

Karlene Keogh Parks – Chairperson
Bret Aldieri – Vice Chair
Seth Scott
Andrew Cohn
Susan Ehrlich
Brian Foster
Stephanie Cherny
Valencia Fisker

Board Members Absent

Verma Pastor

Camilo Henao – Ex-Officio

Staff Present

Charlene Reynolds
Sarah Demory
Carolina Potts
Sarah Moratto
Destry Jacobs
Moe Yacut
Shawna Larson

Karina Fitzgerald
Shannon Devine
Lexie Pierce
Annie Sleeper
Brandy Ryan
Prasan DeSilva

Jason Gitkin
Jay DeWitt
Julie Rodriguez
Kathleen Badillo
Matthew Becker
Rebecca McCarthy

Members of the Public Present

Adam Bagby
Angel Ramos
Claude Mattox
Francis Chester

Karen Ratcliff
Melissa Yeager

CALL TO ORDER

Chairperson Keogh Parks called the meeting to order at 3:01 p.m.

SUMMARY OF CURRENT EVENTS

1. Summary of Current Events from the Director of Aviation Services

Chad Makovsky, Aviation Director Services, updated the board on current events at the airport. Passenger numbers in March have increased from last year but are still down from 2019. Sky Harbor had a strong month in April. In May, passenger numbers may be close to 80% of 2019 numbers.

Mr. Makovsky shared that Sky Harbor is working closely with airline and concession partners to ensure that services are established for incoming passengers. The airport is seeing some strain with the Rental Car Center with the increase in passengers as the rental car businesses are working to meet demand nationally.

Mr. Makovsky shared air service updates stating that Frontier has added flights to Atlanta and Burbank. Hawaiian Airlines has added flights to Maui starting in May extending to August. Southwest has added flights to Honolulu, Oahu, and Maui. Sun Country Airlines has also announced routes to Wisconsin and Minnesota.

Mr. Makovsky informed that the Terminal 2 mural has been removed from the terminal and is in its storage facility awaiting final placement in the Rental Car Center in July.

Mr. Makovsky stated the airport is still requiring facial coverings and must follow federal guidelines. In April the airport vaccinated over one thousand employees and family members. The second series of shots are happening today.

Mr. Makovsky shared that City Council has recently approved: Aviation Department Environmental On-Call Consulting Services contract, Billboard Outdoor Advertising, and Parking Management MFP Award.

Chairperson Keogh Parks asked all attendees in person at the PAAB meeting to wear masks during the meeting.

2. Summary of Current Events by the Airline Station Manager

Mr. Camilo Henao, Airline Station Manager, stated that he has seen an increase in bookings. He shared that Delta will be adding eight additional departures during the summer. Frontier has added two new routes. Frontier decided to pull out of LAX and will continue to Ontario and other LA area airports.

MINUTES OF MEETING

3. For Approval or Correction, the Minutes of the Phoenix Aviation Advisory Board Meeting on April 15, 2021

A motion was made by Ms. Ehrlich, seconded by Mr. Aldieri that this item be approved.

The motion carried by the following vote:

Yes: 8 – Ms. Cherny, Mr. Cohn, Ms. Ehrlich, Mr. Foster, Ms. Fisker, Mr. Scott, Mr. Aldieri, Chairperson Keogh Parks

No: 0

CONSENT ACTION (ITEM 4-6)

- 4. United Parcel Service Inc. Ground Lease at Phoenix Sky Harbor International Airport**
- 5. Swissport Fueling Inc. Facility Lease at Phoenix Sky Harbor International Airport**
- 6. PGT Trucking, Inc. Facility and Ground Leases at Phoenix Sky Harbor International Airport**

A motion was made by Mr. Foster, seconded by Mr. Cohn that this item be approved.

The motion carried by the following vote:

Yes: 8 – Ms. Cherny, Mr. Cohn, Ms. Ehrlich, Mr. Foster, Ms. Fisker, Mr. Scott, Mr. Aldieri, Chairperson Keogh Parks

No: 0

DISCUSSION AND POSSIBLE ACTION (ITEM 7-8)

7. Distributed Antenna System

Daver Malik, Assistant Chief Information Officer spoke to the board about the Distributed Antenna System (DAS). The DAS has been a long term need for the airport. Currently cell service at the airport is limited and service can be inconsistent. Passengers and employees rely on their devices to access mobile data and view media. 4G is currently being upgraded to the new 5G and it will carry over 50% of global data for mobiles. 5G has a hard time going through buildings and if the airport continues to rely on towers outside of the airport the service within the airport will decline significantly. To remedy this a dedicated infrastructure within the airport is needed. The DAS will ensure coverage throughout the airport, capacity to serve all passengers, guests, and employees at the airport, and provide the bandwidth that is needed to support these devices.

Mr. Malik stated the RCS was sent out in December. The provider will need to support all cellular providers, be licensed, and provide 5G. It is expected to go live on Jan. 1, 2023. The coverage area includes all public access areas and nonpublic areas like administrative offices, baggage handling, and airside areas. The RCS received five responses in March, three were deemed responsive. Evaluation was based on method of approach, revenue plan, qualifications and experience, and business plan. Based on the results it is recommended that AT&T be awarded the contract. The contract is ten years with two, one-year extension option.

Mr. Aldieri asked if coverage will include the Sky Train. Mr. Malik answered that all the Sky Train stations are included as well as the Rental Car Center station.

Mr. Aldieri asked if parking wait areas are also included. Mr. Malik responded yes.

Ms. Fisker asked about AT&T's qualifications. Mr. Malik was unsure about other airport locations but stated the team did review qualifications in the evaluation.

Mr. Foster who would own the equipment at the end of the lease term. Mr. Malik answered that the City will take ownership.

Mr. Cohn asked if there is a provision that requires the provider to remove equipment at the end of the contract as in ten years there will most likely be a need for an upgrade. Mr. Malik answered that yes, it is a standard provision that the incumbent will take out the infrastructure if the airport chooses not to improve.

A motion was made by Mr. Aldieri, seconded by Ms. Ehrlich , that this item be approved.

The motion carried by the following vote:

Yes: 8 – Ms. Cherny, Mr. Cohn, Ms. Ehrlich, Mr. Foster, Ms. Fisker, Mr. Scott, Mr. Aldieri, Chairperson Keogh Parks

No: 0

No Public Comment Cards.

8. Request to Award Aviation Luggage Cart Service Revenue Contract Solicitation

Mr. Michael O'Shaughnessy, Deputy Aviation Director, presented the request to award aviation luggage cart service revenue contract. The incumbent is SmarteCart, LLC and the current contract costs the airport \$405k. The airport currently pays for cart service and is hoping to move this to a revenue earning contract. The new contract term is five years with no options to extend. The airport will receive 8% of the revenue derived from monthly sales. In 2018 the luggage carts generated \$584k,

2019 generated \$542k, and in 2020 generated \$291k. The current rate to rent a cart is \$5 and that rate will be maintained. International travelers coming from Customs and Border checks will have access to the carts for free. Additionally, the Rental Car Center will have free carts until the PHX Sky Train is complete. At \$1.25 per cart the airport will be paying an estimated cost of \$320k.

Mr. O'Shaughnessy stated the RCS was issued in February of 2021. Two proposals were received by SmarteCart and APS USA LLC. The evaluation committee deemed SmarteCart unresponsive as they did not address concerns within the RCS. The evaluation criteria included qualifications, management plan, operation plan, and maintenance plan. Based on this criteria APS USA LLC is recommended to receive the contract. They are a global company based in Switzerland.

A motion was made by Cohn , seconded by Foster that this item be approved.

The motion carried by the following vote:

Yes: 8 – Ms. Cherny, Mr. Cohn, Ms. Ehrlich, Mr. Foster, Ms. Fisker, Mr. Scott, Mr. Aldieri, Chairperson Keogh Parks

No: 0

No Public Comment Cards.

ADVISORY BOARD INFORMATION AND FOLLOW-UP REQUESTS

None.

CALL TO THE PUBLIC

None

ADJOURNMENT

A motion was made by Ms. Ehrlich, seconded by Mr. Aldieri, that this item be approved.

The motion carried by the following vote:

Yes: 8 – Ms. Cherny, Mr. Cohn, Ms. Ehrlich, Mr. Foster, Ms. Fisker, Mr. Scott, Mr. Aldieri, Chairperson Keogh Parks

No: 0

No Public Comment Cards.

Meeting end at: **3:36 PM**

PHOENIX AVIATION ADVISORY BOARD	
To:	Phoenix Aviation Advisory Board
From:	Chad R. Makovsky, C.M. Director of Aviation Services
Subject:	Airport Construction Update

Description

This report provides the Phoenix Aviation Advisory Board an update on design and construction activities at Phoenix Sky Harbor International Airport (PHX).

THIS ITEM IS FOR INFORMATION ONLY.

Report Summary

The Aviation Department Design and Construction Services Division (DCS) is responsible for developing airport facilities to support the Department's mission of providing a world-class airport experience.

DCS is currently managing the PHX Sky Train Stage 2, Terminal 4 S1 Concourse and Apron, Terminal 2 Demolition, and Coze Mural Relocation projects. The attachment to this board report provides an update on these projects at PHX.

Location

City of Phoenix Aviation Department, 2485 E. Buckeye Road

Recommendation

This item is for information only.

Design and Construction Services PAAB Update

August 19, 2021

PHX Sky Train Stage 2 Project

Fixed Facilities:

- Construction of the Rental Car Center and 24th Street stations is complete and the project has been turned over to the City and the system contractor for PHX Sky Train system installation and testing.
- Construction of the 24th Street Economy Parking Lot continues, with completion expected by the end of the year.
- The new I-10 on-ramp at the intersection of Buckeye Road and Copperhead is open to traffic; the related I-10 off-ramp is complete and will open when the Sky Train begins operation in 2022.
- Work on the APS primary power ductbank from Hadley and 16th Streets to the 24th Street switch yard is complete. The project is scheduled to energize the city/APS substation by the end of summer.



Train System:

- The train system contractor Alstom has completed the installation of the concrete running surface plinths, guide beam, power rail, mechanical switches and equipment along the Stage 2 guideway.
- Construction of the Maintenance and Storage Facility expansion was completed in May.
- Train vehicle manufacturing is also underway with 6 vehicles in varying stages of assembly in Pittsburgh, PA.
- Cars 19 through 36 have been delivered to PHX, with the remaining vehicles expected by the end of the year. There will be 24 new train cars in Stage 2, for a total fleet of 42.
- System testing began last month, and will continue through next summer, when the Stage 2 expansion is expected to open for passenger service.



Terminal 4 S1 Concourse Project

- The FAA Apron Grant was awarded last spring and construction is underway with completion anticipated in early 2022.
- McCarthy Construction continues with sitework, including utilities, concrete structural columns, and retaining wall construction.
- The existing Terminal 4 S2 Concourse basement is being renovated to house baggage handling systems (BHS) to support the new concourse. Modifications are complete and the BHS conveyor system has been installed. Initial operation and testing of the system is underway.
- The new Terminal 4 Level 1 inbound bag claim carousel 8 is complete and operational.
- The North/South connector bridge construction continues with completion anticipated this fall. Terrazzo floor installation continues, as well as modifications to accommodate the new consolidated checkpoint exit.
- Security Checkpoint A and D modifications are underway with completion scheduled for spring of 2022.



Terminal 2 Demo Project

- The Terminal 2 concourse building has been completely demolished with existing utility and fuel systems removed. The concrete apron pavement is also complete where the concourse was located.
- Design for Phase 2 of the project – demolition of the Processor and Garage - is complete. Concrete paving is underway where the processor was located along with other apron construction resulting from the facility demolition. Terminal 2 frontage and roadway modifications are complete allowing traffic to continue past Terminal 2, providing access to the remaining Terminal 2 Parking Garage. The garage will remain operational until a future date, depending on development plans for the west area of the airport.
- The mural relocation plan is complete with the mural temporarily removed and stored at an off-site location. Structural work is underway in the center core of the Rental Car Center to receive the mural this fall.



PHOENIX AVIATION ADVISORY BOARD REPORT	
To:	Phoenix Aviation Advisory Board
From:	Chad R. Makovsky, C.M. Director of Aviation Services
Subject:	Bimbo Bakeries USA, Inc. Ground Lease Amendment

Description

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Planning Subcommittee to amend ground lease 151988 with Bimbo Bakeries USA, Inc. (Bimbo) at 3115 E. Madison Street, Phoenix, Arizona.

THIS ITEM IS FOR CONSENT ACTION.

Report Summary

Bimbo currently leases 65,340 square feet of the property at the northeast corner of 3115 E. Madison Street, for parking its tractor trailer trucks. Tenant is requesting an additional 100,263 square feet of parking space and two one-year extension options be added to the contract.

Contract Term

The current contract term is three (3) years, expiring April 14, 2023. The term may be extended to April 14, 2025, if the two additional one-year extension options are exercised. The contract also has a sixty-day cancellation notice by either party.

Financial Impact

Rent will be approximately \$14,381.36 per month. Total anticipated rent over the initial term will be approximately \$461,509. Rent will be adjusted annually based on the Consumer Price Index for Phoenix-Mesa-Scottsdale or three (3) percent, whichever is greater.

Location

Phoenix Sky Harbor International Airport - 3115 E. Madison Street, Phoenix, Arizona.

Recommendation

Request that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Planning Subcommittee to amend the ground lease with Bimbo Bakeries USA, Inc.

PHOENIX AVIATION ADVISORY BOARD REPORT	
To:	Phoenix Aviation Advisory Board
From:	Chad R. Makovsky, C.M. Director of Aviation Services
Subject:	Oso Concrete LLC Ground Lease at Phoenix Sky Harbor International Airport

Description

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Planning Subcommittee to enter into a ground lease with Oso Concrete LLC (Oso) for approximately 56,628 square feet (1.3 acres) of undeveloped City owned property at 120 and 130 S. 29th Street at Phoenix Sky Harbor International Airport.

THIS ITEM IS FOR CONSENT ACTION.

Report Summary

The City acquired 120 S. 29th Street in October 2001 and 130 S. 29th Street in January 2000. Oso has operations at 175 S. 29th Street, a property across the street from the City owned property, and desires to enter into a ground lease for the two City-owned parcels to store equipment and materials.

Contract Term

The term of the lease will be two years with five one-year options to extend at the discretion of the Director of Aviation Services.

Financial Impact

Rent from the first year of the lease will be approximately \$59,459.40 per year (\$1.05 per square foot). Rent will be adjusted annually based on the Consumer Price Index for Phoenix-Mesa-Scottsdale or three (3) percent, whichever is greater. Total revenue will be approximately \$416,215.80 over the term if all options are exercised.

Location

Phoenix Sky Harbor International Airport - 120 and 130 S. 29th Street

Recommendation

Request that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Planning Subcommittee to enter into a ground lease with Oso Concrete LLC for approximately 56,628 square feet (1.3 acres) of undeveloped City owned property at 120 and 130 S. 29th Street at Phoenix Sky Harbor International Airport.

PHOENIX AVIATION ADVISORY BOARD REPORT	
To:	Phoenix Aviation Advisory Board
From:	Chad Makovsky, C.M. Director of Aviation Services
Subject:	Election of a New Chairperson of the Board for the Phoenix Aviation Advisory Board

Description

The Aviation Department forwards the recommendation made by the Phoenix Aviation Advisory Board Nominating Committee to elect Ms. Stephanie Cherny to the position of Chairperson of the Board (Chairperson).

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Report Summary

Phoenix Aviation Advisory Board is required to annually elect one of its members to the position of Chairperson for a term of one year. The term of the current Chairperson held by Ms. Karlene Keogh Parks will expire on August 31, 2021. The next Chairperson would serve a one-year term beginning September 1, 2021 and ending August 31, 2022.

The Nominating Committee is the designated body that nominates and recommends a candidate for Chairperson from the current members. On June 21, 2021, the Nominating Committee recommended the Board elect Ms. Stephanie Cherny to serve as Chairperson from September 1, 2021 until August 31, 2022.

Location

City of Phoenix Aviation Department, 2485 E. Sky Harbor Blvd.

Recommendation

The Aviation Department forwards the recommendation made by the Phoenix Aviation Advisory Board Nominating Committee to elect Ms. Stephanie Cherny to the position of Chairperson of the Board.

PHOENIX AVIATION ADVISORY BOARD REPORT	
To:	Phoenix Aviation Advisory Board
From:	Chad Makovsky, C.M. Director of Aviation Services
Subject:	Election of a New Vice-Chairperson of the Board for the Phoenix Aviation Advisory Board

Description

The Aviation Department forwards the recommendation made by the Phoenix Aviation Advisory Board Nominating Committee to elect Ms. Verma Pastor to the position of Vice-Chairperson of the Board (Vice-Chairperson).

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Report Summary

The Phoenix Aviation Advisory Board is required to annually elect one of its members to the position of Vice-Chairperson for a term of one year. The term of the current Vice-Chairperson held by Mr. Bret Aldieri will expire on August 31, 2021. The next Vice-Chairperson would serve a one-year term beginning September 1, 2021 and ending August 31, 2022.

The Nominating Committee is the designated body that nominates and recommends a candidate for Vice-Chairperson from the current members. On June 21, 2021, the Nominating Committee recommended the Board elect Ms. Verma Pastor to serve as Vice-Chairperson from September 1, 2021 until August 31, 2022.

Location

City of Phoenix Aviation Department, 2485 E. Sky Harbor Blvd.

Recommendation

The Aviation Department forwards the recommendation made by the Phoenix Aviation Advisory Board Nominating Committee to elect Ms. Verma Pastor to the position of Vice-Chairperson of the Board.

PHOENIX AVIATION ADVISORY BOARD	
To:	Phoenix Aviation Advisory Board
From:	Chad R. Makovsky, C.M. Director of Aviation Services
Subject:	Flightpath Update

Description

This report provides the Phoenix Aviation Advisory Board an update on airspace matters related to ongoing community issues, current litigation (eg, Scottsdale vs. FAA) and federal policy.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Report Summary

Due to COVID-19, various aspects of aircraft operations (eg, flight schedules and frequency) quickly changed creating temporary or perceived community impacts. Additionally, the Federal Aviation Administration (FAA) is involved in various lawsuits both locally (Scottsdale vs. FAA) and outside of Arizona that may directly or indirectly impact FAA airspace management in our region. Finally, several federal policy matters (eg, FAA Noise Annoyance Surveys) are being monitored for potential impact to the City airport system. This report will review these topics in technical detail.

Location

City of Phoenix Aviation Department, 2485 E. Buckeye Road

Recommendation

This item is for information and discussion.

PHOENIX AVIATION ADVISORY BOARD	
To:	Phoenix Aviation Advisory Board
From:	Chad R. Makovsky, C.M. Director of Aviation Services
Subject:	Comprehensive Asset Management Plan Implementation

Description

This report provides the Phoenix Aviation Advisory Board an update on Comprehensive Asset Management Plan (CAMP) implementation activities.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Report Summary

CAMP, the master plan for Phoenix Sky Harbor International Airport, was adopted by City Council over two years ago. Since then, significant progress has been made towards regulatory approvals, grants, programming, and negotiations with strategic stakeholders such as Union Pacific Railroad, Honeywell, and Air National Guard. Unforeseen events such as COVID-19 have affected various aspects of both aero- and non-aeronautical demand. This report will discuss CAMP progress, activities for updating the plan, and preparing new implementation actions reflective of changing conditions and needs.

Location

City of Phoenix Aviation Department, 2485 E. Buckeye Road

Recommendation

This item is for information and discussion.

PHOENIX AVIATION ADVISORY BOARD REPORT	
To:	Phoenix Aviation Advisory Board
From:	Chad R. Makovsky, C.M. Director of Aviation Services
Subject:	Quarterly Revenue, Enplanements, and Business Activity Update

Description

This report provides an update of the Aviation Department's recent revenue, enplanements, and business activity to the Phoenix Aviation Advisory Board.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Report Summary

The City of Phoenix has owned and operated the city's airport system as a self-supporting enterprise since 1967. Through the Aviation Department, the city manages several lines of airport business, associated revenues, expenses, and maintains credit to support financing the capital investments of a large-hub commercial airport.

Impacts of the COVID-19 pandemic on Sky Harbor Airport and the larger aviation industry have been significant. The reduction of 41% of the airport's passengers over the past fiscal year has presented a significant challenge to the enterprise model as the airport must continue to maintain net revenues sufficient to support its operations, make debt service payments, and preserve cash reserves.

Although passenger traffic has rapidly returned to 2019 levels over the past 4 months, recent increases in COVID-19 cases combined with labor shortages throughout the airport have presented new challenges and a need to continue to plan strategically for what may be a protracted recovery.

Staff will present an overview of Sky Harbor's recent enplanement results, business activity, and an update on the Aviation Department's financial position.

Location

City of Phoenix Aviation Department, 2485 E. Sky Harbor Blvd.

Recommendation

This item is for information and discussion.