

**NOTICE OF PUBLIC MEETING  
PHOENIX AVIATION ADVISORY BOARD  
BUSINESS AND DEVELOPMENT SUBCOMMITTEE**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX AVIATION ADVISORY BOARD, BUSINESS AND DEVELOPMENT SUBCOMMITTEE** and to the general public, that the **BUSINESS AND DEVELOPMENT SUBCOMMITTEE** will hold a meeting open to the public on **Thursday, August 7, 2025 at 2:30 p.m.** located at the **City of Phoenix Aviation Department, 3 North Conference Room, 2485 E. Buckeye Road, Phoenix, Arizona 85034**, or via WebEx teleconference.

**Meeting Attendance Options:**

- **Watch the meeting virtually using the WebEx link provided below.**  
<https://cityofphoenix.webex.com/webink/register/r77c8fc75e39b04c41c9dbee5f6b8d3a2>
- **Call-in to listen to the meeting**, dial 602-666-0783 and Enter Meeting ID 2341 687 7007 # Press # again when prompted for attendee ID.
- **Attend the meeting in person at the Aviation Headquarters.**

**Public Comment:** If you wish to provide a written comment or speak at the meeting virtually or by phone, please submit a request to [pearl.meza@phoenix.gov](mailto:pearl.meza@phoenix.gov) no later than 10 a.m. on Thursday, August 7, 2025. The email should include your first and last name, email address, the item number(s), and whether you would like your comment read into the record or if you wish to speak. Those who wish to attend in person may submit a request to speak by completing a speaker card at the registration desk at the beginning of the meeting.

One or more board members may participate via teleconference. Agenda items may be taken out of order.

The agenda for the meeting is as follows:

**CALL TO ORDER**

**MINUTES OF MEETING**

1. **For Approval or Correction, the Minutes of the Business and Development Subcommittee Meeting on May 1, 2025**

**DISCUSSION AND POSSIBLE ACTION (ITEMS 2 - 3)**

**2. Lease Extension Amendment with Civil Air Patrol at Phoenix Deer Valley Airport**

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to amend Corporate Hangar Lease 136822 with Civil Air Patrol at Phoenix Deer Valley Airport to extend the term for ten years plus one five-year extension option and incorporate approximately 10,400 square feet of additional premises.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

**3. Amendment of Ground Lease No. 148261 with Cutter Aviation Deer Valley Inc. at Phoenix Deer Valley Airport**

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to amend Ground Lease 148261 with Cutter Aviation Deer Valley Inc. to add approximately 4,193 square feet to the leased premises at Phoenix Deer Valley Airport to enable the construction of an additional executive hangar facility.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

**SUBCOMMITTEE INFORMATION AND FOLLOW-UP REQUESTS**

**CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. Section 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later time.

**ADJOURNMENT**

For further information, please call Pearl Meza, Management Assistant II, Aviation Department at 602-273-3382. For further documentation related to this meeting, please visit [skyharbor.com](http://skyharbor.com).

Persons with a disability may request a reasonable accommodation, please contact Pearl Meza, Management Assistant II, Aviation Department at 602-273-3382. Or 7-1-1 friendly.

The next Business and Development Subcommittee meeting is scheduled to take place Thursday, September 4, 2025.