

**NOTICE OF PUBLIC MEETING
PHOENIX AVIATION ADVISORY BOARD**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX AVIATION ADVISORY BOARD**, and to the general public, that the **PHOENIX AVIATION ADVISORY BOARD** will hold a meeting open to the public on **Thursday, February 18, 2021 at 3:00 p.m. via WebEx.**

OPTIONS TO ACCESS THIS MEETING

- **Call-in to listen to the meeting.** Dial 602-666-0783 and Enter Meeting ID 187 959 8879#. Press # again when prompted for attendee ID.

- **View the meeting as an attendee.** Click on this link at the time of the meeting and join the WebEx to listen and view presentations:

<https://phxskyharbor.webex.com/phxskyharbor/onstage/g.php?MTID=e995e9c62878dbbb498d4d8c40b7ed74e>

- **Speak during a meeting.** If you wish to provide a written comment or speak at the meeting, please submit a request to **sarah.moratto@phoenix.gov** with as much advance notice as possible to ensure there is sufficient time to distribute the written comments and provide information on how to participate. **Requests to speak during the meetings may be taken as late as 10 a.m. on Thursday, February 18, 2021.** The email should include your first and last name, email address, the item number(s) and whether you wish to speak.

Pursuant to Arizona Revised Statutes, Section 38-431.02B, notice is given that the Phoenix Aviation Advisory Board may vote to go into Executive Session, or Sessions, for discussion or consultation, for legal advice with the attorney or attorneys of the public body for any agenda items listed below, as authorized by Arizona Revised Statutes, Section 38-431.03 (A)(3) or for discussion of records and/or information that is exempted by law from public disclosure, as authorized by Arizona Revised Statutes, Section 38-431.03(A)(2). If authorized by a majority vote of the Phoenix Aviation Advisory Board, the Executive Session will be held immediately after the vote and will not be open to the public. If a decision is requested, the Phoenix Aviation Advisory Board may decide the matter in the public meeting or defer the decision to a later date. The agenda items that may be subject to an Executive Session pursuant to Arizona Revised Statutes, Sections 38-431.03 (A) (2) and 38-431.03 (A) (3) are as follows: Items 4, 5, 6, 7, 8, 9, 10.

One or more board members may participate via teleconference. Agenda items may be taken out of order.

The agenda for the meeting is as follows:

CALL TO ORDER

SUMMARY OF CURRENT EVENTS

1. **Summary of Current Events by the Director of Aviation Services**
2. **Summary of Current Events by the Airline Station Manager**

MINUTES OF MEETING

3. **For Approval or Correction, the Minutes of the Phoenix Aviation Advisory Board Meeting on January 21, 2021**

CONSENT ACTION (ITEM 4-6)

4. **Bus Contingency and Maintenance Planning – Request for Information**

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Innovation Subcommittee approval to issue a Request For Information, and gather industry data and strategies to establish a bus contingency plan when the PHX Sky Train® is fully operational in June, 2022.

THIS ITEM IS FOR CONSENT ACTION.

5. **Aviation Financial Advisor Recommendation**

This report requests the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Innovation Subcommittee approval to enter into contract with Frasca and Associates for financial advisory services.

THIS ITEM IS FOR CONSENT ACTION.

6. **Transportation Security Administration Lease Agreement**

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Innovation Subcommittee to approve a new Transportation Security Administration Lease Agreement for occupied space at Phoenix Sky Harbor International Airport for a period of five years with no renewal options.

THIS ITEM IS FOR CONSENT ACTION.

DISCUSSION AND POSSIBLE ACTION (ITEM 7-9)

7. Request to Issue Terminal 4 S1 Food and Beverage Revenue Contract Solicitation

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Innovation Subcommittee to issue a Food and Beverage Concessions Revenue Contract Solicitation for three contracting opportunities in the new Terminal 4 S1 Concourse at Phoenix Sky Harbor International Airport, including specific contract packages, evaluation criteria, related business requirements, and the airport contracting policy.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

8. Request to Issue Terminal 4 S1 Common-Use Airport Lounge Revenue Contract Solicitation

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Innovation Subcommittee to issue a Revenue Contract Solicitation for the development, operation and management of a Common-Use Airport Lounge Concession in the new Terminal 4 S1 Concourse at Phoenix Sky Harbor International Airport, including evaluation criteria, related business requirements, and the airport contracting policy.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

9. Request to Issue Terminal 4 S1 Retail Revenue Contract Solicitation

This report requests that the Phoenix Aviation Advisory Board recommend to the Transportation, Infrastructure and Innovation Subcommittee to issue a Revenue Contract Solicitation for two contracting opportunities for Retail Concessions in the new Terminal 4 S1 Concourse at Phoenix Sky Harbor International Airport, including specific contract packages, evaluation criteria, related business requirements, and the airport contracting policy.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

INFORMATION AND DISCUSSION (ITEMS 10)

10. Aviation COVID-19 Update – Part 2

This report provides the Phoenix Aviation Advisory Board an update on the impact of COVID-19 and the response taken by Aviation Department. In addition

to the planned divisions presentation, updates on the Navigator Program and facial coverings will be given.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

ADVISORY BOARD INFORMATION AND FOLLOW-UP REQUESTS

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. Section 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later time.

ADJOURNMENT

For further information, please call Sarah Moratto, Administrative Assistant II, Aviation Department at 602-273-3382. For further documentation on this meeting, please visit skyharbor.com.

Persons with a disability may request a reasonable accommodation by contacting Sarah Moratto at 602-273-3382 or TTY: 7-1-1.

The next Phoenix Aviation Advisory Board meeting is scheduled to take place Thursday, March 18, 2021.