



**PHOENIX SKY HARBOR  
INTERNATIONAL AIRPORT**

PHX GT Authorized Signer Training  
"SPECIAL EVENT"

Authorized Signer Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Company: \_\_\_\_\_

I am aware and agree to comply and inform employees (drivers) of the following:

\_\_\_\_\_ If a driver or vehicle is discontinuing service with your company, the items listed below will need to be returned to the GT office as they are City of Phoenix property. Authorized Signers are responsible for the monitoring and returning of issued credentials, placards, decals, AVI stickers, or bumper tags.

\_\_\_\_\_ Authorized Signers filling out the GT DRIVER PERMIT APPLICATION must make sure the form is filled out entirely by the driver and the Authorized Signer in order to receive their placard.

\_\_\_\_\_ Drivers will need to present their drivers placard (ID) when conducting business on airport grounds.

\_\_\_\_\_ Authorized Signers and their drivers are responsible for replacing lost placards and decals.

\_\_\_\_\_ All drivers must conduct themselves in a professional manner and be courteous to the public, passengers, other drivers, airport employees, and airport representatives.

\_\_\_\_\_ Unless otherwise specified, airport pick-up locations are clearly signed at terminal outer curbs. Pick-up locations may be adjusted by the Aviation Director from time to time to accommodate construction and/or to ensure the safe, orderly, and efficient use of the airport.

\_\_\_\_\_ Authorized providers may only drop-off customers at the inner curbs of all airport terminals, the departure level of Terminal 4, or in parking garages.

\_\_\_\_\_ All company employees understand and will comply with the Americans with Disability Act (ADA) requirements as outlined in the PCC Chapter 4, and Rules & Regulations 08-01.

\_\_\_\_\_ Drivers are only authorized to stage in the designated holding lots and not at the curbs. Curb areas are "Load and Go" only. Customers should be at the curb ready for pick-up. Hold lots are located on the East and West ends of the airport.

\_\_\_\_\_ Valid Commercial Insurance is required. We do not accept rideshare or personal policies; all vehicles must have "Commercial Livery" coverage.

\_\_\_\_\_ Authorized Signers must ensure each vehicle registered with Ground Transportation has a completed 19pt inspection.

\_\_\_\_\_ Authorized Signers understand that failure to abide by the above rules can result in the issuance of a Notice of Violation (NOV).

\_\_\_\_\_ Authorized Signers understand that all statements, information, and documentation provided by applicant are true and complete and that any falsification or material omission will void the permit.

\_\_\_\_\_ Authorized Signers understands that A.R.S § 13-2311 makes it a class-5 felony to make or use any false document knowing that the document contains any false or fraudulent statement in any matter related to business conducted by the City of Phoenix Aviation Department.

*Please visit our website for further useful Ground Transportation Information such as Rules and Regulations, downloadable forms, maps, annual renewal dates, contact information, hours of operation, etc.*

*<https://www.skyharbor.com/Business/TenantsAndContractors/GroundTransportation>*

Authorized Signer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Ground Transportation Trainer: \_\_\_\_\_ Date: \_\_\_\_\_