



City of Phoenix Aviation Department Rules & Regulations

Number: 05-04

Authority: This Rule and Regulation is promulgated pursuant to City Code Chapter IV Article I. 4-2.

Rule and Regulation: **Enplaning Passengers**

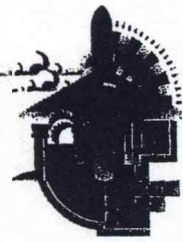
All passengers enplaning an aircraft parked at the sterile concourse shall be:

1. A transferee from another flight who has not left the sterile area; or
2. A person who has been cleared by Transportation Security Administration (TSA) security prior to the flight and has not left the sterile area, or
3. A person who, not falling into category 1 or 2 above, has been approved to enplane by the following;
 - a) Airport Security Coordinator or assignee.
 - b) Station Manager of the airline affected.
 - c) TSA.

Enforcement

If a passenger has enplaned without meeting one of the above criteria, law enforcement will be notified:

1. Law enforcement personnel (LEP) on scene will immediately notify the Airport Security Coordinator or assignee and the Station Manager of the airline involved. The Airport Security Coordinator or assignee and the Airline Station Manager shall determine whether:
 - a. The passenger may proceed once screened; or
 - b. The passenger may not proceed on the flight; and whether
 - c. If applicable an airport Notice of Violation (NOV) will be issued
2. LEP shall write an incident report for TSA and airport investigative action.



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Roles and Responsibilities:

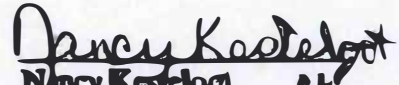
1. The Aviation Department has authorized the Operations Division and Airport Bureau of the Police Department to conduct inspections and enforce violations of the Rules and Regulations for Phoenix Sky Harbor International Airport. Federal Regulations 49 CFR 1540 + 1542, and 14 CFR Part 139 pertain to the safety and security of the airport. All violators shall be subject to citation and/or a NOV.
2. The Airport Security Coordinator is responsible for the City's compliance of the Airport Security Program as set forth in 49 CFR 1542.

References and Definitions:

1. 49 CFR 1540, 1542 and 14 CFR Part 139.
2. Passenger: A revenue or non-revenue person departing or arriving at the Airport on an airline under 49 CFR 1544 or 1546.
3. Sterile Area: A portion of an airport defined in the airport security program that provides passenger access to boarding aircraft and to which the access generally is controlled by the Transportation Security Administration (TSA), or by an aircraft operator under 49 Code of Federal Regulations Part 1544 or a foreign air carrier under 49 Code of Federal Regulations Part 1546, through the screening of persons and property.
4. L E P: Law enforcement personnel stationed at Sky Harbor International Airport - Airport Bureau.

The foregoing Rule and regulation is hereby adopted and promulgated this day of March 19, 2004.


David Cavazos, A.A.E.
Acting Aviation Director


Nancy Kesteloot
Assistant City Attorney